

Registration Packet

2024-2025 School Year



For more information...

call (770)205-9852

email: preschool@cummingbaptist.net

or visit our website at

www.cummingbaptistpreschool.com

	<p>Cumming Baptist Church Weekday Preschool</p> <p>115 Church Street Cumming, GA 30040 (770) 205-9852 preschool@cummingbaptist.net cummingbaptistpreschool.com</p>	
---	--	---

Parents/Guardians,

Thank you for your interest in Cumming Baptist Church Preschool! Attached you will find detailed information about our preschool.

If you would like to register your child for the 2024-25 school year, please complete the attached Registration form and return it (along with the Registration fee) to the preschool office between the hours of 9:00 AM – 12:00 PM , Monday – Thursday.

We hope you will allow us the opportunity to serve your family here at CBC Preschool! Please let me know if you have any questions!

In Christ,

Dana Stewart

Director, CBC Preschool

Policies

Before registering your child at Cumming Baptist Church Weekday Preschool, please be sure you have read and understand the following policies.

Purpose:

The Weekday Preschool of Cumming Baptist Church exists to provide a safe, loving, Christian environment and to nurture the whole child spiritually, physically, academically, emotionally, and socially.

CBC Weekday Preschool's objectives are:

1. To grow the next generation to know Jesus and make him known.
2. To provide a ministry to families to help children grow and develop spiritually.
3. To provide a safe and secure environment, where parents know their children will receive excellent care at their "home away from home".
4. To provide opportunities for children to grow in all aspects of their lives through various activities, learning materials, and lessons that are developmentally appropriate.
5. To encourage children to be independent thinkers and lifelong learners.

Curriculum:

Teachers at CBC Weekday Preschool use a variety of curriculum resources to plan their lessons. Each class has an End of the Year Expectations list and teachers use this list of skills as a framework for their instruction throughout the year. Weekly lessons are based on a specific theme. The teachers use large group instruction for a small portion of their day, but majority of the day is spent rotating through small group learning centers which relate to the specific theme for the week. Activities/lessons are taught through using hands-on activities and a wide variety of manipulatives. Children learn through play and through real-life experiences, so we provide opportunities for both.

Assessments are given to the 3k and 4k students twice each year. The teachers use the results from these assessments to help individualize instruction and target specific strengths and weaknesses.

Students are taught a bible lesson each week and attend chapel once each week.

Policies:

Age of Child: We serve children from age twelve months to five years old. Each child will be placed in a class based upon their age as of September 1st of that school year. Children remain in the same classroom until the end of the school year. Children in Mom's Morning Out MUST be walking independently before the first day of school. Children in the 3 year old classes and Pre-K classes MUST be completely potty trained before the first day of school.

Class Days: Mother's Morning Out and the 2K class have the option to attend on Mondays/Wednesdays or Tuesdays/Thursdays. 3K class has a 3 day or 4 day per week option. Three day class meets on Tuesdays, Wednesdays, and Thursdays. Four day class meets on Monday through Thursday. Pre-K classes meet Monday through Thursday.

Registration Fee: A registration fee of \$150 is due upon registration and is non-refundable. Your child's spot is not reserved and secure until the registration fee is paid. There is a \$75 non-refundable Activity Fee that is due by June 1, 2024.

Class Sizes:

- Four year old class: not to exceed a 10:1 student/teacher ratio
- Three year old class: not to exceed a 8:1 student/teacher ratio
- Two year old class: not to exceed a 6:1 student/teacher ratio
- Mom's Morning Out class: not to exceed a 5:1 student/teacher ratio

Each class has a lead teacher and at least one assistant teacher.

Tuition:

Tuition is determined on a yearly basis and is divided into 10 equal monthly payments. Tuition is the same each month regardless of the number of days the child attends preschool. Each tuition payment is made one month ahead of time. For example, August tuition would be due on July 1st. Consideration for special arrangements may be made by the Director and/or the Preschool Ministry Team in situations of extreme hardship. Tuition may be paid by cash, check, or online via the church website.

Program Length:

The Preschool will be in session from August 19, 2024 to May 15, 2025. We will follow the Forsyth County Schools calendar for all holidays, breaks, and inclement weather days. We will also follow the Forsyth County Schools early release days. All classes will end at 11:00 AM on an early release day, with students not eating lunch on campus that day. When Forsyth County Schools close for hazardous weather, the Preschool will close as well. If Forsyth County Schools have a delayed start, our Preschool will be closed for the day. The Director will be in constant communication via email so parents are always aware of any closings.

Hours:

Mom's Morning Out hours are 9:00 a.m. to 12:00 p.m. The 2K, 3K, and Pre-K classes will meet from 9:00 a.m. to 12:30 p.m. Your child can only be picked up by a person on the "Approved Pick-up" list. Pick-up time is promptly at 12:00 for MMO and 12:30 for 2k, 3k, and Pre-K. A late pick-up fee is subject to be assessed if the child is picked up 5 or more minutes later than dismissal (\$5 for each 5 minute period).

Security:

For the safety and security of each child, we will lock the doors to the preschool promptly after morning car line. If you need to enter for any reason or for late drop off or early pick-up, you will need to call the preschool number at 770-205-9852 or ring the doorbell located beside the preschool door.

Chapel:

Once a week, beginning in September, students will participate in chapel. We will also sing and learn songs and scripture during this time. Chapel will be held on Tuesdays from September – December and on Wednesdays from January – May.

Withdrawal:

It is understood that a child admitted to the program will attend the program the entire school year. If, for some reason, the child cannot attend the program, we request that you notify the director at least 30 days in advance of your withdrawal of your child. A child is considered enrolled until we receive withdrawal notification and will be required to pay monthly tuition as well.

Dismissal of a child:

We reserve the privilege of dismissing a child at any time if, after entering the program, the child is unable to participate in activities or fees are not paid. Serious discipline problems may also constitute a need for dismissal. Such a dismissal would not take place until all appropriate measures have been exhausted.

CBC Preschool

2024-25 Tuition Rates and Fees



<u>Class</u>	<u>Days of Class</u>	<u>Registration Fee</u> (due with form)	<u>Activity Fee</u> (due June 1)	<u>Monthly Tuition</u> (due one month in advance)
MMO (12-24 mts)	Monday/Wednesday	\$150	\$75	\$210
MMO (12-24 mts)	Tuesday/Thursday	\$150	\$75	\$210
2k	Monday/Wednesday	\$150	\$75	\$225
2k	Tuesday/Thursday	\$150	\$75	\$225
3k – 3 days	Tues, Wed, Thurs	\$150	\$75	\$250
3k – 4 days	Mon, Tues, Wed, Thurs	\$150	\$75	\$275
Pre-K	Mon, Tues, Wed, Thurs	\$150	\$75	\$300

**Tuition Discount of 20% will be applied for multiple siblings attending for Registration Fee and Monthly tuition

** Registration Fee due at time of registration and is NONREFUNDABLE

Preschool Calendar

2024-25 School Year

The dates shown below highlight the start date, end date, and important holidays. A more detailed calendar will be distributed at Open House with specific preschool events.

August

19 – First Day of School

September

2 – Labor Day

23-27 – Fall Break

October

November

20-24 - Thanksgiving Break

December

16 – Start of Christmas Break

January

6 – Students return to school

20 – Martin Luther King Holiday

February

17,18 - Student Holiday

March

31 – Spring Break begins

April

1-4 - Spring Break

May

15 – Last Day of School/Pre-K
Graduation



Cumming Baptist Preschool Registration Form 2024-25

115 Church Street, Cumming GA 30040 preschool@cummingbaptist.net (770)205-9852

Child's Full Name _____

Child's Date of Birth _____ Age (as of Sept. 1, 2024) _____

Mother's Name _____ Father's Name _____

Home Address _____

Contact Phone #1 _____ Contact Phone #2 _____

Email Address _____

Allergies/Health Concerns _____

Potty Trained (circle one): YES NO (Note: All 3yr old and 4 yr old students MUST be potty trained before the first day of school.)

<u>Class Choice (check box)</u>	<u>Class</u>	<u>Days of Class</u>	<u>Registration Fee (due with form)</u>	<u>Activity Fee (due June 1)</u>	<u>Monthly Tuition (due one month in advance)</u>
	MMO (12-24 mts)	Monday/Wednesday	\$150	\$75	\$210
	MMO (12-24 mts)	Tuesday/Thursday	\$150	\$75	\$210
	Two's	Monday/Wednesday	\$150	\$75	\$225
	Two's	Tuesday/Thursday	\$150	\$75	\$225
	Three's	Tues, Wed, Thurs	\$150	\$75	\$250
	Three's	Mon, Tues, Wed, Thurs	\$150	\$75	\$275
	Pre-K	Mon, Tues, Wed, Thurs	\$150	\$75	\$300

By signing the bottom of this form, you agree that you have read and understand the following guidelines:

- Registration fee is NONREFUNDABLE once your child is enrolled.
- Registration fee is paid by cash or check only; Activity fees and Tuition may be paid online
- Registration fee and this form must BOTH be submitted in order for your child to be considered enrolled. (Siblings receive a 20% discount on Registration fee and Tuition.)
- Up to date Certificate of Immunization form 3231 is due by the first day of school
- Classes are determined by the child's age as of September 1, 2024.
- Children enrolled in Mom's Morning Out must be independently walking before the first day of school.

Parent Signature: _____ Date: _____